

2022/2023 學年入學申請須知

(一) 索取申請表格方法 (不設限額)

1.	親臨本校索取表格 (2021年9月1日起)
2.	於本校網頁: http://www.hk5skg.edu.hk 遞交表格 (2021年9月1日起)

(二) 遞交申請表格 (不設限額)

1.	日期： 2021年9月1日(星期三) 至 2021年10月15日(星期五)
2.	時間： 星期一至星期五 (上午9:30 – 上午11:30) (下午2:00 – 下午4:00) 星期六 (上午9:30 – 中午12:00)

(三) 遞交表格方法

1.	可親臨／郵寄／網上遞交申請表格並連同以下文件 (網上遞交表格後亦需將以下文件及入數紙交回／寄回本園方可確認申請) <ul style="list-style-type: none">➢ 學生出生證明書副本；➢ 學生針卡副本 (正面及背面均需要)；➢ 學生近照1張 (底色為白色)；請自行貼在申請表上；➢ 回郵信封4個 (3個貼上\$2元郵票、1個貼上\$3元郵票)，並請於信封面寫上學生姓名及回郵地址。 (無論申請成功與否，以上提供文件只作報名用途，恕不發還)
2.	報名費：港幣\$40元正 <ul style="list-style-type: none">➢ 請將報名費存入以下銀行戶口，入數紙請寫上報讀兒童姓名及報讀班級➢ N2班：香港上海滙豐銀行戶口「691-077440-001」HK 5-S INTL CHILD CARE CENTRE➢ K1-K3班：香港上海滙豐銀行戶口「691-077432-001」HONG KONG 5-S KINDERGARTEN➢ 銀行入數紙於遞交表格時一併收取，網上遞交表格需將入數紙交回/寄回本園方可確認申請。(無論申請成功與否，報名費概不退還)

(四) 申請「2022/2023幼稚園入學註冊證」(N2班除外)

1.	教育局於2017/18學年起推行優質幼稚園教育計劃，以取代原有的「學前教育學券計劃」。在新計劃下，教育局會以「幼稚園入學註冊證」作為2022/23學年的K1註冊文件。
2.	家長須於 2021年9月至11月期間為其子女向教育局申請「2022/23 幼稚園入學註冊證」(下稱「2022/23 註冊證」)。 「2022/23 註冊證」會於本年9月開始接受申請，屆時教育局會公布申請細則，有關申請細則，可瀏覽教育局網頁： https://www.edb.gov.hk/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/front.html

(五) 收生準則

1.	面試表現
2.	申請人的兄弟姊妹現正在本校就讀或本校畢業生將獲優先考慮
3.	如申請全日班學位，有家庭需要的申請人可獲優先考慮 (請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。)

(六) 面見安排

1.	本校會安排面見所有申請入讀的兒童
2.	K1班面見將於2021年11月6日(星期六)進行，家長將於10月底收到郵遞通知
3.	K1班家長於11月初仍未收到面見通知書，請於辦公時間致電本校：2721 0081查詢
4.	N2班面見將於2021年12月4日(星期六)進行，家長將於11月中收到郵遞通知
5.	以小組形式或個別進行面見
6.	家長須陪同兒童參與面見

(七) 非華語兒童入學申請安排

1.	在面見非華語兒童時，學校可按需要為申請人安排傳譯/翻譯服務，或家長和兒童由懂中文的親友陪同會面，協助溝通。
2.	為非華語兒童家長而設的查詢電話號碼及電郵地址 ➤ 電話：2721 0081 ➤ 電郵：hk5skgc@gmail.com
3.	對非華語兒童的支援措施—本園獲批支援非華語學童的資助，透過建構豐富學習中文的語言環境、共融校園以促進學生的融合，亦會與非政府機構協作以建構融合校園。

(八) 取錄結果公布

1.	K1班 - 本校將於2021年12月3日(星期五)公佈結果，並以郵遞方式通知家長取錄結果
2.	N2班 - 本校將於2022年1月7日(星期五)公佈結果，並以郵遞方式通知家長取錄結果

(九) 註冊安排

1.	正選生：家長須於2022年1月6日至8日「統一註冊日期」內的指定時間到本校辦理註冊手續，並須提交「2022/23註冊證」正本及繳交註冊費。
2.	備取生：本校將個別通知家長於指定日期到校辦理註冊手續，並須提交「2022/23註冊證」正本及繳交註冊費。
3.	家長請留意，如未能在指定的註冊日期提交有效的註冊文件，本校或未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊證。
4.	2022/23 學年的註冊費用為：半日班港幣\$970 元正，全日班港幣\$1,570 元正
5.	若家長於註冊後決定為子女轉校，請以書面通知本校。本校會退回相關註冊證，但註冊費將不獲退還。在取回註冊證後，本校亦不會再為該兒童保留學位。

(十) 查詢報名

1.	電話：	2721 0081
2.	電郵：	hk5skgc@gmail.com

2022/2023 Admission

1. Application form (unlimited)

1.	Collected from school in person (starting from 1 st September 2021)
2.	Directly apply from our school website: http://www.hk5skg.edu.hk (starting from 1 st September 2021)

2. Application Distribution and Submission Period (unlimited)

1.	Date :	1 st September to 15 th October 2021
2.	Office hour :	Monday to Friday (9:30 a.m.-11:30a.m.) (2:00 p.m.- 4:00p.m.)
		Saturday (9:30 a.m.-12:00n.n)

3. Submission of application form:

1.	<p>Please submit the application form together with the required documents as below in person to our school, by post to our school or through our school website. (For online applicant, please submit the required documents and bank-in slip in person or post to our school.)</p> <ul style="list-style-type: none"> ➤ A copy of applicant’s Birth Certificate ; ➤ A copy of applicant’s Immunisation Record (both sides of the card) ➤ One applicant’s photo (white background) (Please affix to the application form); ➤ Four self-addressed stamped envelopes marked with “Application for Admission” and applicant’s name.(Three \$2 stamped envelopes and one \$3 stamped envelopes) (The above documents are for application used only and non-returnable whether the application is successful or not.)
2.	<p>Application Fee : HK\$40</p> <ul style="list-style-type: none"> ➤ Please Bank-In Deposit (Remark: please submit your payment receipt with applicant’s name and age group on the payment slip.) ➤ Nursery : HSBC 「 691-077440-001 」 HK 5-S INTL CHILD CARE CENTRE ➤ K1 - K3 : HSBC 「 691-077432-001 」 HONG KONG 5-S KINDERGARTEN ➤ The payment slip needs to be distributed when admitting the form. If you apply through our school website, please bring the slip to our school in person or send by post. (The application fee will not be refunded.)

4. Application for the “2022/23 Registration Certificate for Kindergarten Admission” (Except for N2)

1.	Education Bureau (EDB) has implemented the Free Quality Kindergarten Education policy starting from the 2017/18 school year to replace the existing “Pre-primary Education Voucher Scheme”. Under the new Scheme, EDB will use the “Registration Certificate for Kindergarten Admission” as the document for registration in the 2022/2023 school year.
2.	<p>Parents are required to apply to the EDB for the “2022/2023 Registration Certificate for KG Admission” (hereafter referred to as “RC”) from September to November 2021. The “2022/2023 RC” will be opened for applications in September 2021. Details on application will be announced and uploaded to the EDB’s website.:</p> <p>https://www.edb.gov.hk/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/front.html</p>

5. Admission Criteria

1.	Performance of your child's Interview
2.	The applicant with sibling(s) currently studying in our school or graduated will be given due priority consideration.
3.	The applicant from families in need will be given due priority consideration when applying for whole day classes (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a place.)

6. Interview Arrangement

1.	Our school will arrange an interview for all applicants.
2.	K1 interviews will be conducted on 6 th November 2021. Interview schedules to applicants will be sent late October by post.
3.	If there is no notification received by early November, please contact us on 2721 0081.
4.	N2 interviews will be conducted on 4 th December 2021. Interview schedules will be sent to applicants mid-November by post.
5.	The interviews will be conducted in groups or individually.
6.	Parents should accompany their child for the interview.

7. Arrangement for admission application of Non-Chinese Speaking (NCS) Children

1.	When interviewing NCS children, interpretation and/or translation service for applicants will be provided where necessary, or parents and children are allowed to be accompanied by a Chinese speaking relative/friend to facilitate communication.
2.	Enquiry Telephone Number and Email Address for Parents of NCS Children Tel : 2721 0081 , E-mail : hk5skgc@gmail.com
3.	Support to Non-Chinese Speaking (NCS) Children Received Grant for Support to NCS Students, school will create an enriched language environment for mastery of the Chinese language, create an inclusive learning environment to facilitate students' integration and collaborate with non-governmental organisations (NGOs) to create an inclusive learning environment.

8. Announcement of Admission Results

1.	K1 – Results will be announced and sent to applicants on 3 rd December 2021 (Friday) by post.
2.	N2 – Results will be announced and sent to applicants on 7 th January 2022 (Friday) by post.

9. Registration Arrangements

1.	Successful applicants: Parents should complete the registration procedures for their child from 6 th to 8 th January 2022 (“Centralised Registration Dates”) by submitting the admission letter, the original of the “2022/2023 RC” and paying the registration fee to school.
2.	Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2022/2023 RC” and pay the registration fee to school.
3.	Please be reminded that if parents cannot submit the “2022/2023 RC” during registration, the kindergarten may not be able to complete the registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
4.	The registration fee for 2022/2023 place is HK\$970 (Half Day), HK\$1,570 (Whole Day)
5.	Should parents decide to change school after registration, please notify our school in writing. Our school will return the “2022/2023 RC” but the registration fee will not be refunded. Upon obtaining the “2022/2023 RC”, our school will no longer keep the school place for the child.

10. Enquiry

1.	Phone:	2721 0081
2.	Email:	hk5skgc@gmail.com